

À La Carte Services & Rates

(Starting At)

Service	Starting Price	Notes
Workflow & Systems Setup	\$450/system	SOPs + tool configuration tailored to your business
Bookkeeping Support	See tiered table below	Based on employee size
Vendor & Compliance Mgmt	\$350/month	Contract tracking, vendor oversight, documentation
Virtual COO Support	\$800/month	Big-picture ops strategy + day-to-day execution
Event & Team Coordination	\$300/event	Retreats, team-building events, logistics
Light Design	\$80/hour	Flyers, forms, branded visuals (hourly rate)

Tiered Bookkeeping Support

Team Size (FTEs)	Monthly Price (Starting At)	Inclusions
0-10 employees	\$500/month	Reconciliation, tracking, basic reporting
11-25 employees	\$650/month	Above + customized reporting and light payroll coordination
26-50 employees	\$850/month	Above + vendor payment coordination and advanced reporting
50+ employees (<i>up to SBA small business cap</i>)	Custom Quote	Full bookkeeping suite, tailored support, scalable systems